

August, 2018

**Faculty Senate
Procedure for Selection of Faculty Ombudsman**

1. Establish an ***Ad hoc* Ombudsman Selection Committee (OSC)**

The Committee will consist of members of the Faculty Senate Faculty Welfare Committee, Faculty Senate Council Members, Senate Officers and a representative of the Provost Office.

All will be voting members.

2. OSC will review all applications and select ten (10) applicants to interview remotely (phone, skype, zoom, etc.).

3. Top 3 candidates will be invited for in-person interviews by the OSC, the faculty at-large, the Provost and President.

4. The OSC will receive comments and recommendations from the faculty at-large, the Provost and the President.

5. The OSC will recommend the top two (2) candidates to the Faculty Senate Council for a vote to extend an offer to a single candidate.

6. Should the “top” candidate decide not to take the position, the Faculty Senate Council shall deliberate before offering position to the next highest ranked candidate. [The Council shall retain the right to either extend an offer or to initiate a new search.]