

**DRAFT**

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**Faculty Senate Council  
Meeting**

**Wednesday, January 30, 2019  
Minutes**

***Council Members Present***

**At large Members**

Allard, Joanne

Byerly, Carolyn

Kurban, Haydar

Smith, Sonya

Tibbits, Mercedes

O'Neil, Jahn

Beatty, Mario \*

**School/College Reps & Alts**

Alfred, Marcus (Alt)

Arhin, Stephen (Alt)

Davila-Garcia, Martha (Rep)

Farquharson, Andre (Rep)\*

Kavoossi, Masoud (Alt)

Lawrence, Leslie (Alt)

Kelly, Lynne (Rep)

Jackson, James (Alt)

**Officers**

Sobrian, Sonya K., Chair

Walters, Eric, Vice-Chair

Hall Brown, Tyish, Secretary\*

**Immediate Past Chair**

Broome, Taft

**School/College Reps & Alts**

Berry Edwards, Janice (Rep)

Robinson, Courtney (Rep)

Ramberan, Jami (Alt)

cunningham, e. christi (Rep)\*

Littleton, George (Alt)

Castor, Chime (Rep)

Okunji, Priscilla O. (Alt)

**Guest**

Broome, Carolyn

\*Call- in

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1. **Call to Order** - 3:10pm quorum reached
2. **Approval of Agenda** - passed unanimously
3. **Governance and By-laws Committee**

**Motion #1:** To revise language in By-laws Section IIA. Membership of Standing Committees, to accurately reflect the appropriate current number of schools and colleges. The amended language should reflect the actual schools and colleges that are recognized by the office of the provost.

**Duly Seconded**

**Discussion:** We need to insure that this change is captured throughout Faculty Senate documents.

**Vote:** Approved unanimously

**\*Please Note:** Two votes were taken that both addressed the same issue. Upon further review of the Constitution and By-Laws, there was only one section in the by-laws that explicitly listed specific schools/colleges/units that can participate.

(Current Language)

- II. STANDING AND SPECIAL/AD-HOC COMMITTEES OF THE FACULTY SENATE
  - A. Membership of Standing Committees

Except where otherwise specified, each standing committee shall consist of not more than twelve (12) members elected by the Senate. The Committee on Committees shall consist of a single faculty representative from the following schools/colleges/units: **Allied Health, Architecture, Business, Center for Academic Reinforcement, College of Arts and Sciences, Communications, Dentistry, Divinity, Education, Engineering, Fine Arts, Graduate School, Law, Medicine, Nursing, Pharmacy, and Social Work.** A majority of each committee shall constitute a quorum. No more than one committee member shall be from a particular academic unit.

(Amended Language)

- II. STANDING AND SPECIAL/AD-HOC COMMITTEES OF THE FACULTY SENATE
  - A. Membership of Standing Committees

Except where otherwise specified, each standing committee shall consist of not more than twelve (12) members elected by the Senate. The Committee on Committees shall consist of a single faculty representative from **each of the schools/colleges recognized by the Office of the Provost, Chief Academic Officer.** A majority of each committee shall constitute a quorum. No more than one committee member shall be from a particular academic unit.

#### **4. Committee on Committees - Voting Procedures**

**Motion #2:** To conduct Faculty Senate spring elections using electronic voting that will take place in specific secure locations with each eligible faculty member signing in to participate.

##### **Duly Seconded**

**Discussion:** Voting in "secure" locations does not provide more security than allowing faculty to vote in remote locations with the "secure" link. The system currently in use was beta tested two years ago with the Undergraduate Trustee election; this election yielded the highest number of faculty participation in at least the last 4 years with approximately 200 faculty voting in the election. The process for the election includes the preparation of the ballot by the COC with all candidates and eligible faculty submitted by the committee. The COC will review the list of eligible faculty members to ensure accuracy to the best of their ability. The COC will review and test the system before opening it to the faculty for voting. Once voting is closed the results will be reviewed by the law firm to certify the results. They will look for any irregularities in the vote tabulation and process. Once reviewed the final results will be conveyed to the secretary in report form who will then pass them along to the COC Chair.

**Amendment proposed:** To allow for remote voting in addition to voting in secure locations.

**Discussion:** This will change the process outlined above to require everyone to receive a link and to use that link when voting in the secure locations.

**Vote (Amendment):** 2 in Favor, 11 Against, 2 Abstain

**Vote (Motion #2):** 3 in Favor, 10 Against, 3 Abstain

**Motion #3:** To conduct the spring elections using electronic voting that will allow eligible faculty to vote remotely.

##### **Duly Seconded**

**Discussion:** None

**Vote:** 13 in Favor, 2 Against, 2 Abstain

#### **5. Continued Discussion of Senate Action on revisions to the Proposed Handbook**

**Motion #4:** To Approve the Council's recommendations for additional changes to the August 13<sup>th</sup>, 2018 proposed revision of the handbook, and to forward this information to Provost Wutoh.

##### **Duly Seconded**

**Discussion:**

- Documents include AAUP recommendation and council approved revisions

- Incorporate changes into the August 13 proposed Handbook
- Presenter can accept or not
- The Presenter will receive our changes and send the revision back to the Council for approval

**Vote:** 14 in Favor, 2 Against, 0 Abstain

## **6. Old Business**

### **Faculty Senate Faculty Forum**

Discussion points included change of date to March 29, 2019. Several possible content scenarios were presented, one by Drs. Byerly, Edwards, Cosby and a second by Dr. Jackson and discussed. Continued planning meetings are being scheduled to finalize the content.

## **7. New Business**

**Motion:** Council will draft and send a 3<sup>rd</sup> party complaint to the Middle States Commission on Higher Education documenting the problems of Shared Governance at Howard University

### **Duly Seconded**

### **Discussion:**

- Discussion points for discussion included redefining Shared Governance, the 2019-2024 *Howard Forward Strategic Plan*, increased faculty involvement with the BOT, and the issue of moving forward.

**Vote:** 14 in Favor, 1 Against, 1 Abstain

## **8. Adjournment - 5:00 pm**

**FACULTY SENATE COUNCIL SIGN IN SHEET JANUARY 30, 2019**

Name	School/College	Signature
<b>Officers</b>		
Sobrian, Sonya K., Chair	Medicine	<i>Sonya K. Sobrian</i>
Walters, Eric, Vice-Chair	Medicine	<i>Eric Walters</i>
Hall Brown, Tyish, Secretary	Medicine	ON PHONE
<b>Immediate Past Chair</b>		
Broome, Taft	Engineering	<i>Taft Broome</i>
<b>At Large Members</b>		
Allard, Joanne	Medicine	<i>Joanne S. Allard</i>
✓ Byerly, Carolyn	Communications	<i>Carolyn Byerly</i>
Douglas, Dominique	COAS	
Kurban, Haydar	COAS	<i>Haydar Kurban</i>
Middendorf, George	COAS	
✓ O'Neil, Jahn	Medicine	<i>John O'Neil</i>
Smith, Sonya	Engineering	<i>Sonya Smith</i>
Tibbits, Mercedes	COAS	<i>Mercedes Tibbits</i>
Beatty, Mario	COAS	ON PHONE
Johnson, Krista	COAS	
Kumar, Krishna	Pharmacy	
Majied, Kamilah	Social Work	
<b>School/College Reps &amp; Alts</b>		
Lynne Kelly (Rep)	Business	<i>Lynne Kelly</i>
✓ /Kavoossi, Masoud (Alt) <i>Masoud Kavoossi</i>	Business	<i>M. Kavoossi</i>
Robinson, Courtney (Rep)	COAS	<i>Courtney Robinson</i>
✓ Alfred, Marcus (Alt)	COAS	<i>Marcus Alfred</i>
Stanford, Shameka (Rep)	Communications	
✓ Ramberan, Jami (Alt)	Communications	<i>Jami Ramberan</i>
Farquharson, Andre (Rep)	Dentistry	
Lawrence, Leslie (Alt)	Dentistry	<i>Leslie Lawrence</i>
Hopson, Ronald E. (Rep)	Divinity	
Hinds, Jay-Paul (Alt)	Divinity	
Bailey, Jean Oyemade (Rep)	Education	
Jackson, James (Alt)	Education	<i>James Jackson</i>
Grant, Bradford (Rep)	Engineering	
Arhin, Stephen (Alt)	Engineering	<i>Stephen Arhin</i>
cunningham, e. christi, (Rep)	Law	ON PHONE
Alayan, Kristina J. (Alt)	Law	
Davila-Garcia, Martha (Rep)	Medicine	<i>Martha Davila-Garcia</i>
Littleton, George (Alt)	Medicine	
✓ Castor, Chimene (Rep)	Nursing & Allied Health	<i>Chimene Castor</i>
Okunji, Priscilla O. (Alt)	Nursing & Allied Health	<i>Priscilla Okunji</i>
Akala, Emmanuel (Rep)	Pharmacy	
Drame, Imbi (Alt)	Pharmacy	
Berry-Edwards, Janice (Rep)	Social Work	<i>Janice Berry-Edwards</i>
Meirong Liu (Alt)	Social Work	

*Quest:*

*Carolyn Broome*

