

RE: Faculty Senate Legal Advice - Engagement Le

Prioleau, Florence W <fprioleau@howard.edu>

Thu 6/4/2020 1:43 PM

To: Alfred, Marcus <marAlfred@Howard.edu>

Cc: Frederick, Wayne A. <wfrederick@Howard.edu>; Wutoh, Anthony K. <awutoh@Howard.edu>; Trapp, Demaris E <demaris.trapp@Howard.edu>; Wallace, Faye S <faye.wallace@Howard.edu>

Good afternoon Dr. Alfred and thank you for your prompt response.

Since you are available tomorrow afternoon, I have been asked to invite you to a call with three members of the board-Chairman Stacey Mobley, in-coming Chair Laurence Morse and Academic Excellence Chair Danette Howard- at 5:30 pm tomorrow. This invitation is per your request to have a conversation with board leadership and is extended to you exclusively in your role as Chair of the Faculty Senate. Following that conversation, I will be available to speak with you about the legal counsel engagement matter.

Please let me know if you will accept this invitation and I see that you receive a calendar invitation with dial in information. Thanks very much,
Florence Prioleau

From: Alfred, Marcus <marAlfred@Howard.edu>

Sent: Thursday, June 4, 2020 10:18 AM

To: Prioleau, Florence W <fprioleau@howard.edu>

Cc: Frederick, Wayne A. <wfrederick@Howard.edu>; Wutoh, Anthony K. <awutoh@Howard.edu>; Trapp, Demaris E <demaris.trapp@Howard.edu>; Wallace, Faye S <faye.wallace@Howard.edu>

Subject: Re: Faculty Senate Legal Advice - Engagement Le

Good morning,

5:30 tomorrow works for me.

Thanks again,

Marcus

Marcus Alfred
Associate Professor
Howard University
Dept. of Physics & Astronomy
Washington, DC 20059
202-806-6258
maralfred@howard.edu

From: Prioleau, Florence W <fprioleau@howard.edu>

Sent: Thursday, June 4, 2020 9:01 AM

To: Alfred, Marcus <marAlfred@Howard.edu>

Cc: Frederick, Wayne A. <wfrederick@Howard.edu>; Wutoh, Anthony K. <awutoh@Howard.edu>; Trapp, Demaris E <demaris.trapp@Howard.edu>; Wallace, Faye S <faye.wallace@Howard.edu>

Subject: RE: Faculty Senate Legal Advice - Engagement Le

Good morning Dr. Alfred,

I can speak with you today at 11 am or tomorrow at 5:30. If you need additional times next week, please let me know. Florence

From: Alfred, Marcus <marAlfred@Howard.edu>
Sent: Thursday, June 4, 2020 8:12 AM
To: Prioleau, Florence W <fprioleau@howard.edu>
Cc: Frederick, Wayne A. <wfrederick@Howard.edu>; Wutoh, Anthony K. <awutoh@Howard.edu>; Trapp, Demaris E <demaris.trapp@Howard.edu>
Subject: Re: Faculty Senate Legal Advice - Engagement Le

Good morning Secretary Prioleau,

Thank you for your email. I look forward to having a telecon to discuss this. Can we talk tomorrow or sometime next week?

Thank you,

Marcus Alfred
Associate Professor
Howard University
Dept. of Physics & Astronomy
Washington, DC 20059
202-806-6258
maralfred@howard.edu

From: Prioleau, Florence W <fprioleau@howard.edu>
Sent: Wednesday, June 3, 2020 9:51 PM
To: Alfred, Marcus <marAlfred@Howard.edu>
Cc: Frederick, Wayne A. <wfrederick@Howard.edu>; Wutoh, Anthony K. <awutoh@Howard.edu>; Trapp, Demaris E <demaris.trapp@Howard.edu>
Subject: FW: Faculty Senate Legal Advice - Engagement Le

Good evening Dr. Alfred,

I have had a chance to look into the matter which is the subject of your email on Monday regarding your engagement of outside counsel pursuant to Section F1.2.2 of the Faculty Handbook. You forwarded an undated engagement letter which has been executed by the lawyer, Mr. Johnnie Landon, Esq. and yourself. However, pursuant to the Bylaws of the University, only University employees who have been granted contract signature authority in writing by the president are authorized to execute contracts binding the University, and as you know the Faculty Handbook is subject to the Bylaws. Thus, I am required to notify you that the University cannot and will not be legally bound by any contract executed by any individual without legal authority to do so. Mr. Landon should be so notified immediately. Alternatively, your signature can personally bind you to the contract without any obligation on the University or its resources.

The University's Contract Signing Authority Policy #300-005, and the Delegation of Authority Matrix attached thereto, which grants to the General Counsel the authority to sign engagement contracts of outside counsel on behalf of the University, can be accessed here: <https://www.howard.edu/secretary/documents/300-005contractingsigningauthority.pdf>.

I suggest that a discussion should be arranged between us to address this matter at your earliest convenience.

Thanks very much.
Florence Prioleau

From: Alfred, Marcus <marAlfred@Howard.edu>
Sent: Monday, June 1, 2020 7:09 PM
To: Prioleau, Florence W <fprioleau@howard.edu>
Cc: Johnnie Landon <jlandonesq@gmail.com>
Subject: Faculty Senate Legal Advice - Engagement Le

Good evening GC/Secretary Prioleau,

I hope you are well in these difficult times. I've attached a signed engagement letter by myself and Mr. Landon for legal advice as stipulated in the HU Faculty Handbook. I'm requesting that you inform me on the process going forward, whether future payments must be sent through your office or through the regular vendor process?

Thank you,

Marcus Alfred
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